



Safe Conduct and the Coronavirus

At **West Highland College UHI**, we firmly believe that health and wellbeing of our staff, students and visitors is paramount. We have identified that our priority must be to make sure that our campuses are as safe as possible whilst minimising the risk to everyone onsite. This will continue to be in line with relevant Government guidelines. In the event of an outbreak of confirmed coronavirus, the college will support and share relevant information as per the public health **Test and Protect** measures.

Only those staff and students who have prior agreement will be able to attend a centre at designated times on allocated days.

Standard expectations whilst on and in our campuses

To be able to keep everyone safe we must **all** agree to some simple expectations about conduct in and around our campus for us all to follow. Anyone found not to be following our guidelines can be asked to leave site.

- You must stay at home if you or anyone in your household have any symptoms of COVID 19.
- You must adhere to all campus signage, and ways to move within the buildings. See signage examples on next page.
- You must wear face coverings **at all times** and as directed, unless you are exempt, working from behind a Perspex screen or in a single occupancy room.
- You must use hand washing / hand sanitising stations and cleaning materials throughout campus, as directed.
- You must maintain appropriate distancing within buildings, circulation spaces and within classrooms and when entering or leaving campus or rooms. Please be patient and cooperate with each other.
- You must maintain appropriate physical distancing when using the limited seating in eating areas.
- You must clean down your workspace and equipment using sanitising wipes which will be available. **Everyone** using a workspace is expected to clean it down when they have finished. This also applies to eating areas.
- There will be dedicated pick-up / drop-off points for collection and return of equipment.

Signage examples



Please do not enter if you or any of your household have any COVID-19 symptoms

This also applies if you are living with someone who has developed any new symptoms.
Please stay at home, get tested and isolate as per the guidelines.



Hand washing and sanitising

Please wash and sanitise hands regularly throughout the day.
Clean hands save lives.



Physical distancing

Please help others and maintain physical distancing within our college centres.

Please adhere to the new signage around our buildings to keep you safe with physical distancing.



Face coverings are required in all indoor areas

And outdoors when you cannot maintain 2m distancing.

You may remove face coverings only when stationary for eating or drinking purposes, or working solitary in a room.



Wipe surfaces and equipment

You are required to wipe down your workstation before leaving, please use the materials provided.



Be kind to each other whilst in and around the campus

There may be a delay at entry and exit points, please be patient.